

Bidhan Chandra Krishi Viswavidyalaya

Central Library

From,
DR KANKAN KR CHOWDHURY
Librarian



P.O. KRISHI VISWAVIDYALAYA,
Dist. Nadia, West Bengal, India Pin-. 741 252
Email: librarian@bckv.edu.in
Mobile: +91 8336056761 / 033 -2587 -7677

Ref. No: Lib/ 1121 /2025-26

Date: 26.06.2025

E-Tender Notice

NOTICE INVITING EXPRESSION OF INTEREST (EoI) FOR EMPANELMENT OF BOOK PUBLISHERS/ SELLERS / AGENCIES TO SUPPLY BOOKS TO BIDHAN CHANDRA KRISHI VISWAVIDYALAYA, MOHANPUR, DIST.- NADIA (WB)

Bidhan Chandra Krishi Viswavidyalaya, Mohanpur, Nadia, West Bengal (BCKV) is dedicated to offer world class programmes in Agriculture education. The University invites proposals for Expression of Interest (EoI) from the reputed registered publishers/vendors/suppliers for supply of Books to Bidhan Chandra Krishi Viswavidyalaya, Mohanpur, Nadia, West Bengal and its extended campuses.

1. The categories of books as decided by the University Authority are as follows:
 - a. Foreign Hard bound Publications
 - b. Foreign Paperback Publications
 - c. Indian Hard bound Publications
 - d. Indian Paperback Publications
 - e. Special categories of items (Govt. publications, Society publications etc.)
2. Discount will be finalized category wise (as mentioned in pt.1) depending upon the submitted Eols by the interested publishers /vendors/suppliers.
3. Base rate discount for all the categories of books except category no. 'e' of pt.1 is 15%; the submitted rates of discounts will be compared with this base rate and the category wise rate of discount will be finalized accordingly.
4. All the technically eligible publishers/vendors/suppliers will be communicated regarding the category wise finalized rate of discount and they will be offered option for empanelment.
5. Interested vendors among the technically qualified ones for empanelment will have to submit their letter of consent along with EMD of Rs.20, 000/- (Twenty thousand) only for final empanelment. No interest will be paid on the security deposit. The security deposit will be returned after adjusting the dues (if any) if the empanelment is discontinued.
6. The empanelment shall be valid for three (03) years, from the date of commencement of the agreement, initially and that may be renewed with mutual consent.
7. The empanelment process for the book supply shall remain open for acceptance up to the last date and time mentioned. If any publisher/vendor/supplier withdraws his bid before the stated period or its finalization (whichever is earlier) or makes any modification(s) in terms and conditions etc. which are not acceptable to the University; then the University, without prejudice to any other right or remedy, is at liberty to forfeit the earnest money.
8. The tender regarding EoI should be submitted within 14 (Fourteen) days from the date of publication of this notification.
9. Canvassing directly or indirectly in connection with the bid is strictly prohibited, and the respective bids submitted by the publisher/vendor/supplier will be summarily rejected.

Kankan

10. The Central Library, BCKV will place purchase orders for printed books to the empanelled publishers/vendors/ suppliers only except for Govt. or similar special type of publications at the finalized rate of discount.
11. Purchase orders for printed books will be placed to the competent and interested empanelled vendors as per the decision of the Library Authority.
12. Orders except Govt. or similar special type of publications may be divided among the enlisted vendors if more than one is eligible and interested. The Central Library, Bidhan Chandra Krishi Viswavidyalaya, Mohanpur, Nadia, West Bengal reserves the right to split the order among two or more publishers/vendors/suppliers. In this regard the decision of the Library Authority will be final.
13. Any clarification/ query regarding the purchase order should be sought in writing from the Central Library within three (03) days of receipt of the order (excluding Sundays and public holidays) The medium of communication will be English only.
14. In case of non – availability, Out of Print, Print on Demand titles or delay that is foreseen in supply, the concerned empanelled publisher/vendor/supplier should communicate in writing to the Central Library for their consideration and grant of additional time to supply the same, at least, within five (05) days of receipt of the order (excluding Sundays and public holidays). If the provided reason for the delay is justified with adequate proof, e.g. communication from publisher/publisher's distributor the Library Authority may grant extra/ additional time (with or without penalty) to publisher(s)/vendor(s)/ supplier(s) for the supply depending upon the requirement or as the case may be. In case of late supply where extra time is not granted, the publisher(s)/vendor(s) /supplier(s) will be blacklisted at the Central Library, BCKV.
15. It will be mandatory for the selected publisher(s)/Vendor (s) / supplier (s) ordered books within 15 days from the date of issue of the purchase order. In case of titles that are not supplied, a certificate of non – availability of those issues in the market from the publisher/publisher's distributor should be furnished within the due date of supply.
16. All documents including publisher's/ distributor's invoice only be submitted by the publisher/ vendor/ supplier in support of price proof and it is mandatory.
17. Payment of the bills will be processed only after the complete supply of the ordered books along with the bills in triplicate.
18. At any stage, during finalization of the selection process, the competent Authority of the University is free to use any evaluation metrics/ weightage or take the help of any consultant, as required in selecting the successful publisher/vendor/ supplier and all agencies should agree to abide by it.
19. All documents including publisher/distributor's invoice/copy of printed catalogue of the order period, in case of foreign books and of those Indian books where the price is not printed on the books, shall be submitted by the publisher(s)/vendor(s)/supplier(s) in support of price verification.
20. Only latest edition of titles or as specified will be accepted by the University. In case of foreign publications, special Indian editions if available must be supplied. In case of unavailability of Indian editions of foreign books, permission should be sought, preferably by e-mail regarding the supply of the available edition.

Amrita


21. The RBI currency conversion rate applicable on the billing date of the Vendor. The publisher(s)/vendor(s)/supplier(s) have to furnish necessary documents in support of the mentioned conversion rate.
22. Mutilated, damaged, photocopied, pirated or such any type of books will not be entertained for purchase.
23. Details of the Publishers/Vendors/suppliers (Technical Part) for EoI for supply of Books to the Bidhan Chandra Krishi Viswavidyalaya, Mohanpur, Nadia, West Bengal to given on their letter head:
- Name of the Bidder:
 - Name and other details of Proprietor/ Partners:
 - Complete Official Address including, Telephone No./ Fax No./ e- Mail ID and other details:
 - Registration Details (License of Business) (Attested photocopy to be attached):
 - Membership of GOC/FPBAI or any other (Documentary proof to be enclosed):
 - PAN details (attested photocopy to be attached):
 - Experience of similar works, which should be of minimum three (03) years (Documentary proofs to be enclosed):
 - Any other information that Bidder wants to provide in support of their credential:
24. If the selected publisher (s)/vendor (s)/ supplier (s) to whom the order has been placed, fails to supply the entire order or any part of the order without sending any written communication to the Central Library regarding delay or inability to supply the ordered title(s) within 05 days of the receiving the order, then the empanelled publisher (s)/vendor (s)/ supplier (s) will be blacklisted at the Central Library, BCKV and the EMD will be forfeited.

Guidelines for submitting EOI

- Publisher(s)/Vendor(s)/supplier(s) should furnish the required details on their own letter heads.
- In case of desired documents/proofs are not enclosed, the EoI may be rejected and clarification/enquiry will not be entertained.
- EoI should be submitted within 14 days from the publication of this notice.
- EoI should be addressed to :

**The Librarian
Central Library,
Bidhan Chandra Krishi Viswavidyalaya,
Mohanpur, Nadia
PIN – 741252, West Bengal, India
librarian@bckv.edu.in**

Note: BCKV may post corrigendum, if any, to the 'Notice Inviting EoI' on BCKV website and it is the responsibility of vendors/suppliers to check the Website (<http://www.bckv.edu.in>) for any further update.


Librarian 26/06/2025

**Librarian
Bidhan Chandra Krishi Viswavidyalaya
Mohanpur, West Bengal, Pin.-741252**